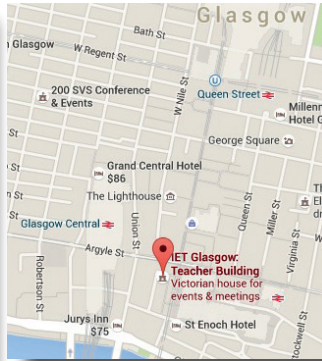
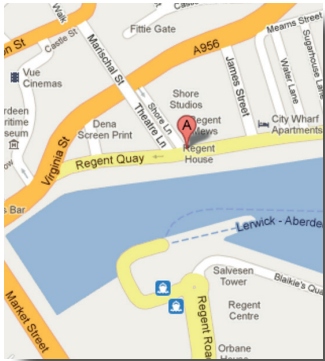


This April the exams will be held in Scotland:

in Aberdeen at
**Aberdeen Harbour
VTS Control Tower**
New Pier Road
Aberdeen
AB11 5HB

in Glasgow at
**IET Glasgow
Teachers Building**
14 St. Enoch Square
Glasgow
G1 4DB



Key Deadline
Registration for
April exams closes
on 4th March

Scotland



Preparing for the 2016 April

Exams

- Online resources
- Face-to-face support
- Tips and study techniques
- Location and timetable
- Key deadlines

Examination timetable April 2016

Monday 11 April
09.30hrs - 12.30hrs
Port Agency
13.30hrs - 16.30hrs
Economics of Sea Transport
& International Trade

Tuesday 12 April
09.30hrs - 12.30hrs
Introduction to Shipping
13.30hrs - 16.30hrs
Shipping Business

Wednesday 13 April
09.30hrs - 12.30hrs
Offshore Support Industry
13.30hrs - 16.30hrs
Shipping Law

Thursday 14 April
09.30hrs - 12.30hrs
Marine Insurance
13.30hrs - 16.30hrs
Shipping Finance

Monday 18 April
09.30hrs - 12.30hrs
Dry Cargo Chartering
13.30hrs - 16.30hrs
Port and Terminal Management

Tuesday 19 April
09.30hrs - 12.30hrs
Liner Trades
13.30hrs - 16.30hrs
Ship Operations &
Management

Wednesday 20 April
09.30hrs - 12.30hrs
Legal Principles in Shipping Business
13.30hrs - 16.30hrs
Tanker Chartering

Thursday 21 April
09.30hrs - 12.30hrs
Ship Sale and Purchase
13.30hrs - 16.30hrs
Logistics & Multi-modal Transport

HELP!

For more information,
visit the Institute's
website at:
www.ics.org.uk
or contact us at:
scotland@ics.org.uk
Tel. 020 7623 1111



Online resources

The Institute's website is a great place to discover a wealth of exam and study support in the run up to exams.

It's important to remember however, that learning is a dynamic experience, and as a shipping professional, you will no doubt have a wealth of resources around you at the office, and through work colleagues.

Go to www.ics.org.uk for tips on: **study techniques** and **further reading**.

The most valuable resource on our website is access to **previous examination papers**. Using these as mock exams will be extremely helpful during your revision period to identify which areas are your strongest, and which are your weakest.

For further details please contact the Institute at :
scotland@ics.org.uk
Tel. 020 7623 1111

Face-to-face support

2016 Spring PREP

Every year Institute of Chartered Shipbrokers' students descend on **Warwick University in Coventry** (in the heart of the UK) to attend the Institute's residential revision course known as **Spring PREP**.

It starts with registration on Thursday at 17.00, followed by a meet and greet reception hosted by the lecturers, tutors and the Institute's staff.

Sessions start on Friday morning and your timetable will include a mock exam, the results of which will be given to you as feedback during the course of the weekend. The evenings give students a chance to socialise and network. The weekend concludes after lunch on Sunday afternoon.

This year Spring PREP is Thursday 3rd March - Sunday 6th March



Scotland branch Revision Weekend Friday 18th - Saturday 19th March 2016

The Chester Hotel, 59-63 Queen's Rd, Aberdeen AB15 4YP

This year's annual revision event will be hosted by the Scotland Branch at the Chester Hotel in Aberdeen.

The event is organised by the branch members who are extremely committed in supporting their students and will be available to answer your questions on Friday 18th March afternoon and on Saturday 19th March.

Tips and study techniques

A lot of people find exams really difficult to master, especially if they haven't taken any for a while. Individuals study in different ways and while there are no hard and fast rules about studying, there are a few things that you can be aware of to help you make the most of your exam preparation.

Make sure you manage your time. You will need to commit time to ensure you have learnt and understood everything you need to when working towards the exams.

Establish your learning priorities. This can be a difficult task because the amount to learn can be significant, especially if you are taking several exams.

Looking through your materials and working with your tutors is one of the best ways to focus learning but it is also important to review the syllabus and check through exam papers from previous years. Talk to other Institute students and don't be afraid to use Institute members as a resource.

Be familiar with past examiners' reports. These always give examples of good practice and hint at common mistakes that you can try to avoid in your exam. These are available on the Institute website.

Practice makes perfect. It is really useful to get yourself used to writing answers in 35 minutes under 'exam conditions'. You can use an old exam question and practise writing under this time pressure.

It will give you a good idea about how much you can actually write in the exam and will help you to focus on the structure and content of your answer.

Try to find a good study environment:

- Research indicates that study sessions of 30–40 minutes at a time are the most productive.
- Have frequent breaks; get up and move away from your desk. A walk and some fresh air can be really helpful.
- In the weeks before your exam you will want to make sure you are well rested. Give yourself time to relax and try to get plenty of sleep.

